

Contract for use of School Facilities

I, (We), the undersigned represent the _____
(Name of Group)

and request the use of _____
*if access to kitchen is needed, please note, and see below (Room or Facilities)

at the _____
(School)

on _____ from _____ to _____
(Date) (Time)

for _____
(Purpose)

Key checked out to: _____

Equipment needed: (chairs, tables, (include # needed) PA system, etc) _____

\$ _____
(Fee, if applicable)

*If access to the kitchen is needed a school kitchen staff employee must be present for supervisory purposes only; applicable fee of \$15 per hour to be paid directly to employee at time of use.

We have received a copy of the Board policy governing the use of school facilities and do hereby agree to abide by it.

We understand that failure to do so will forfeit the permission granted to us.

The district shall not be held responsible for any injuries or losses which occur on school property to any member of the lessee organization or its guests. The sponsoring group shall assume full responsibility for liability in case of accident and shall indemnify and hold harmless the Board, individual Board members, the school district and all district employees and agents from any obligation, liability, cost or expense that may arise during or be in any way caused by such use or occupancy.

(Organization)

(Signature of Representative)

(Telephone Number)

APPROVED BY _____ DATE: _____